

Chichester District Council



CHICHESTER DISTRICT COUNCIL

FORWARD PLAN

**For the period
26 January 2016 to 31 May 2016**

An outline of the decisions expected to be made by the Council's Cabinet

CHICHESTER DISTRICT COUNCIL
FORWARD PLAN FOR THE PERIOD 26 JANUARY 2016 TO 31 MAY 2016

This Forward Plan outlines the decisions which are expected to be made by the Council's Cabinet during the period of four months from 26 January 2016 to 31 May 2016. On occasions the timetable for reports may change due to unforeseen circumstances. Additionally the Forward Plan also identifies decisions which are likely to be taken by the Cabinet in the coming year beyond the four month period covered by the Plan.

The meetings of the Cabinet due to be held during this period are 26 January 2016, 9 February 2016, 8 March 2016, 12 April 2016 and 3 May 2016 to be held at the offices of Chichester District Council, East Pallant House, East Pallant, Chichester.

Parts of these meetings may be held in private if the Cabinet considers it likely that there will be disclosure of confidential information or exempt information of a description specified in Part 1 of Schedule 12A to the Local Government Act 1972.

The Forward Plan includes key decisions, which are those which if taken by the Cabinet will have significant financial implications or significant impact in the District, and other decisions which may be of interest to the public.

The Forward Plan includes information on the person to contact to inspect relevant documents.

The Cabinet may also consider other documents or items which are not included in the Forward Plan due to changing circumstances.

The Membership of the Cabinet is currently as follows:

Councillors Mr A Dignum (Chairman), Mrs E Lintill (Vice-Chairman), Mr P R Barrow, Mr B A Finch, Mrs G Keegan, Mrs P A Hardwick and Mrs S T Taylor.

The Forward Plan will be revised each month and rolled forward to the next four monthly period.

Any person who wishes to make representations about any matter in the Forward Plan should contact the report author or Member Services, Chichester District Council, East Pallant House, Chichester, PO19 1TY (e-mail memberservices@chichester.gov.uk) at least a week before the meeting at which the decision is to be made. Any person who wishes to receive a copy of any document relevant to the matters listed in the Forward Plan should contact the same people.

If you have any general queries on the contents of the Forward Plan please contact Katherine Jeram, Member Services Officer on 01243 534674 (e-mail kjeram@chichester.gov.uk)

Tony Dignum
Leader of the Council

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| 1. Date of Meeting | 26 Jan 2016 |
| 2. Matter in respect of which the decision is to be made | Chichester Place Plan To consider a joint document prepared by West Sussex County Council and Chichester District Council. |
| 3. Report author | Mr Steve Carvell, Executive Director scarvell@chichester.gov.uk |
| 4. List of documents to be submitted to the Cabinet | Report to Cabinet |

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| 1. Date of Meeting | 26 Jan 2016 |
| 2. Matter in respect of which the decision is to be made | Leisure Management Procurement Process The Council has tested the market and received tenders for managing the Council's Leisure Centres and Sports Development Service. The Special Cabinet meeting will consider whether to outsource the leisure management and sports development services in addition to approving the preferred contractor should the recommendation be to outsource the services subject to Full Council approval. (Recommendation to Council) |
| 3. Report author | Mrs Sarah Peyman, Sport and Leisure Development Manager speyman@chichester.gov.uk |
| 4. List of documents to be submitted to the Cabinet | Report to Cabinet |

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| 1. Date of Meeting | 26 Jan 2016 |
| 2. Matter in respect of which the decision is to be made | Treasury Management Strategy 2016/17 (Recommendation from Corporate Governance and Audit Committee and recommendation to Council). |
| 3. Report author | Mrs Helen Belenger, Accountancy Services Manager sbelenger@chichester.gov.uk |
| 4. List of documents to be submitted to the Cabinet | Report to Cabinet |

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| 1. Date of Meeting | 9 Feb 2016 |
| 2. Matter in respect of which the decision is to be made | Beach Management Plan 2016 To seek approval for the Beach Management Plan for 2016-2021. |

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| 3. Report author | Mrs Alison Stevens, Environment Manager astevens@chichester.gov.uk |
| 4. List of documents to be submitted to the Cabinet | Report to Cabinet |

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| 1. Date of Meeting | 9 Feb 2016 |
| 2. Matter in respect of which the decision is to be made | Birdham Neighbourhood Plan Decision Statement To consider the Examiner's recommendations made on the Birdham Neighbourhood Plan. The report will recommend that Cabinet agrees the Decision Statement and that the Plan moves forward for referendum. |
| 3. Report author | Mrs Valerie Dobson, Neighbourhood Planning Officer vdobson@chichester.gov.uk |
| 4. List of documents to be submitted to the Cabinet | Report to Cabinet |

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| 1. Date of Meeting | 9 Feb 2016 |
| 2. Matter in respect of which the decision is to be made | Budget Spending Plans 2016-2017 (Recommendation to Council) |
| 3. Report author | Mr John Ward, Head of Finance and Governance Services jward@chichester.gov.uk |
| 4. List of documents to be submitted to the Cabinet | Report to Cabinet |

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| 1. Date of Meeting | 8 Mar 2016 |
| 2. Matter in respect of which the decision is to be made | Coastal West Sussex and Greater Brighton Local Strategic Statement Adoption (LSS2) The Coastal West Sussex and Greater Brighton Local Strategic Statement (LSS) was prepared by the local planning authorities (LPAs) in the sub-region in 2013 to provide a strategic planning framework for delivering sustainable growth over the period 2013-2031. It is the main vehicle for taking forward the Strategic Planning Board (SPB) work on behalf of the LPAs. The LSS was agreed by the SPB in Oct 2013 and accepted by this Council in Jan 2014. In July 2015, the SPB agreed that the LSS should be updated to reflect progression of local plans and the Greater Brighton City Deal, and the fact that the strategic geography covered by the LSS has now been expanded to include the districts of Horsham and Mid Sussex. The LSS update is intended to be a focused 'refresh', recognising that a more |

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| | <p>comprehensive review will be needed at some point in the near future to address longer term issues, particularly housing provision.</p> <p>The 'LSS Refresh' (LSS2) will be presented to the SPB for its sign-off in Jan 2016. Following the SPB's approval, it is intended to present the updated LSS to CDC Members for information and to seek their endorsement. (Recommendation from Development Plan and Infrastructure Panel) (Recommendation to Council)</p> |
| 3. Report author | Mr R Davidson, Principal Planning Policy Officer (Strategic Planning) rdavidson@chichester.gov.uk |
| 4. List of documents to be submitted to the Cabinet | Report to Cabinet |

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| 1. Date of Meeting | 9 Feb 2016 |
| 2. Matter in respect of which the decision is to be made | Council Tax Report To determine the level of Council Tax for 2016-2017. (Recommendation to Council) |
| 3. Report author | Mr John Ward, Head of Finance and Governance Services jward@chichester.gov.uk |
| 4. List of documents to be submitted to the Cabinet | Report to Cabinet |

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| 1. Date of Meeting | 9 Feb 2016 |
| 2. Matter in respect of which the decision is to be made | Developer and Partner Charter Description: Approval and adoption of a new 'charter' to guide and encourage developers, suppliers and partners to employ and train local workers, and to use local supply chains. Expected outcomes: Increase in number of businesses procuring locally. |
| 3. Report author | Mrs Karen Neglia, Economic Development Planning Officer, Mr Steve Oates, Economic Development Manager kneglia@chichester.gov.uk, soates@chichester.gov.uk |
| 4. List of documents to be submitted to the Cabinet | Report to Cabinet |

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| 1. Date of Meeting | 9 Feb 2016 |
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| 2. Matter in respect of which the decision is to be made | Housing Strategy Review This report will include a review of the current Housing Strategy 2013-2018 taking into account local and national issues. It will make recommendations in terms of any changes to the direction of the Strategy, actions and target dates in the Housing Delivery Plan and the Housing Strategy Capital Investment Plan. |
| 3. Report author | Mrs Linda Grange, Housing Delivery Manager lgrange@chichester.gov.uk |
| 4. List of documents to be submitted to the Cabinet | Report to Cabinet |

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| 1. Date of Meeting | 9 Feb 2016 |
| 2. Matter in respect of which the decision is to be made | <p>Infrastructure Business Plan</p> <p>The Infrastructure Business Plan (IBP) has been prepared collaboratively with the three tiers of local government (District, County and Parish/Town Councils) and in close cooperation with infrastructure delivery commissioners including strategic site developers, to ensure that development within the Chichester plan area is supported by the timely provision of infrastructure. The IBP will be rolled forward and updated each year and will be subject to annual review remaining continually revised to reflect development delivery rates and adjusted infrastructure requirements across the plan area.</p> <p>This IBP provides a clear approach and process for prioritising infrastructure. A transparent process for prioritising infrastructure is needed because CIL receipts will not be sufficient to fund all infrastructure required within the Plan area. Prioritisation facilitates a considered approach towards infrastructure delivery and will support the effective management of resources. The IBP is based upon the Local Plan development trajectories, prioritisation of Infrastructure projects, and phasing of Infrastructure. It identifies other potential sources which could help fund the shortfalls.</p> <p>This is the final stage in the production of this plan following stakeholder consultation.</p> <p>(Recommendation to Council)</p> |
| 3. Report author | Mrs Karen Dower, Principal Planning Policy Officer (Infrastructure Planning) kdower@chichester.gov.uk |
| 4. List of documents to be submitted to the Cabinet | Report to Cabinet |

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| 1. Date of Meeting | 9 Feb 2016 |
| 2. Matter in respect of which the decision is to be made | Initial Project Proposal Documents An outline for each of the proposed significant projects that the council are currently considering for the 2016/17 year. |
| 3. Report author | Mr Joe Mildred, Corporate Policy Advice Manager jmildred@chichester.gov.uk |
| 4. List of documents to be submitted to the Cabinet | Report to Cabinet |

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| 1. Date of Meeting | 9 Feb 2016 |
| 2. Matter in respect of which the decision is to be made | Making up of Access Road to Florence Park from Pound Farm Road, Chichester Report seeking budget provision for making up a short section of road leading to Florence Park Recreation Ground and associated with this authority to claim possessory title to the land. Recommendation - That Cabinet approves the Council taking action to to register possessory title to the land required to make up the access road leading to Florence Road Recreation Ground and allocates budget provision in 2016/17 for the making up of the road. |
| 3. Report author | Mr Peter Legood, Valuation and Estates Manager plegood@chichester.gov.uk |
| 4. List of documents to be submitted to the Cabinet | Report to Cabinet |

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| 1. Date of Meeting | 9 Feb 2016 |
| 2. Matter in respect of which the decision is to be made | Parking Charges 2016-2017 - Results of Consultation To consider any representations made following consultation carried out on the proposals to increase the parking charges from April 2016/17. |
| 3. Report author | Mrs Tania Murphy, Parking Services Manager tmurphy@chichester.gov.uk |
| 4. List of documents to be submitted to the Cabinet | Report to Cabinet |

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| 1. Date of Meeting | 9 Feb 2016 |
| 2. Matter in respect of which the decision is to be made | Petworth Skatepark Receive information from Petworth Town Council regarding proposal for a skatepark in Sylvia Beaufoy car |

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| | park. Request approval for the scheme and the release of funding from the Petworth Leisure Fund to assist with the purchase and installation of the skatepark. |
| 3. Report author | Mrs Sarah Peyman, Sport and Leisure Development Manager speyman@chichester.gov.uk |
| 4. List of documents to be submitted to the Cabinet | Report to Cabinet |

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| 1. Date of Meeting | 9 Feb 2016 |
| 2. Matter in respect of which the decision is to be made | Recycling Action Plan To approve the Recycling Action Plan. (Recommendation from Waste Panel) |
| 3. Report author | Mr Bob Riley, Contracts Manager |
| 4. List of documents to be submitted to the Cabinet | Report to Cabinet |

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| 1. Date of Meeting | 9 Feb 2016 |
| 2. Matter in respect of which the decision is to be made | Senior Staff Pay Policy Statement Since 1 April 2012 the Council has been required by Section 38(1) of the Localism Act 2011 (the Act) to publish an annual pay policy statement concerning its statutory and non-statutory Chief Officers and their deputies. This statement must be approved by Full Council in accordance with guidance published by the Department for Communities and Local Government under s.40 of the Act. (Recommendation to Council) |
| 3. Report author | Mr Tim Radcliffe, Human Resources Manager tradcliffe@chichester.gov.uk |
| 4. List of documents to be submitted to the Cabinet | Report to Cabinet |

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| 1. Date of Meeting | 9 Feb 2016 |
| 2. Matter in respect of which the decision is to be made | Shared Services To consider the proposed options appraisal to investigate the business case for a shared service of Revenues and Benefits, ICT, Customer Services, HR, Legal and Financial Services with Arun District Council. |
| 3. Report author | Mrs Jane Dodsworth, Head of Business Improvement Services jdodsworth@chichester.gov.uk |

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| 4. List of documents to be submitted to the Cabinet | Report to Cabinet |
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| 1. Date of Meeting | 9 Feb 2016 |
| 2. Matter in respect of which the decision is to be made | Tangmere Neighbourhood Plan Decision Statement To consider the Examiner's recommendations made on the Tangmere Neighbourhood Plan. The report will recommend that Cabinet agrees the Decision Statement and the Plan move forward for referendum. |
| 3. Report author | Mrs Valerie Dobson, Neighbourhood Planning Officer vdobson@chichester.gov.uk |
| 4. List of documents to be submitted to the Cabinet | Report to Cabinet |

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| 1. Date of Meeting | 9 Feb 2016 |
| 2. Matter in respect of which the decision is to be made | Water Resources and Water Management Supplementary Planning Document (SPD): Consultation The Council is a Water Resources and Water Management Supplementary Planning Document (SPD). The SPD expands on the vision, objectives and policies of the Chichester Local Plan. The SPD will look at water resources and assess whether existing infrastructure can cope with an increased demand or whether it will require improvement. The consultation process is part of the preparation of the SPD. Recommendation: to approve the Water Resources and Water Management Supplementary Planning Document for consultation (Recommendation to Council) |
| 3. Report author | Ms Sue Payne, Planning Policy Officer spayne@chichester.gov.uk |
| 4. List of documents to be submitted to the Cabinet | Report to Cabinet |

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| 1. Date of Meeting | 9 Feb 2016 |
| 2. Matter in respect of which the decision is to be made | Westgate Leisure Centre, Carbon Trust Scheme To make a decision based on the receipt of Counsel's advice. The Public are likely to be excluded from any discussion at which this report is considered on the grounds that it is likely that there would be a disclosure to the public of 'exempt information' of the description specified in Paragraph 5 |

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| | (Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings) of Part I of Schedule 12A to the Local Government Act 1972. |
| 3. Report author | Mr John Bacon, Building & Facility Services Manager, Mr David Stewart, Deputy Monitoring Officer jbacon@chichester.gov.uk, dstewart@chichester.gov.uk |
| 4. List of documents to be submitted to the Cabinet | Report to Cabinet |

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| 1. Date of Meeting | 8 Mar 2016 |
| 2. Matter in respect of which the decision is to be made | <p>Avenue de Chartres Car Park - Tender Evaluation Details of the works tenders to be reported for final decision on the content of the works confirmation of the contract sum and award of contract for refurbishment works to a preferred contractor.</p> <p>The Public are likely to be excluded from any discussion at which this report is considered on the grounds that it is likely that there would be a disclosure to the public of 'exempt information' of the description specified in Paragraph 3 (Information relating to the financial or business affairs of any particular person (including the authority holding that information)) of Part I of Schedule 12A to the Local Government Act 1972.</p> |
| 3. Report author | Mrs Jane Dodsworth, Head of Business Improvement Services jdodsworth@chichester.gov.uk |
| 4. List of documents to be submitted to the Cabinet | Report to Cabinet |

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| 1. Date of Meeting | 8 Mar 2016 |
| 2. Matter in respect of which the decision is to be made | <p>Chichester in Partnership - Choose Work Project Request to Cabinet to support the continuation (and probable expansion) of the Choose Work project for three years from January 2016 and, in the event that further external funding cannot be sourced, to provide additional funding of c. £70,000 from the New Homes Bonus. (Cabinet previously approved funding of £30,000 for three years from January 2015. By January 2016, £10,000 will have been spent, leaving £20,000. With additional funding of £70,000, this will cover the project costs of c. £30,000pa for three years).</p> |
| 3. Report author | Mr Steve Oates, Economic Development Manager soates@chichester.gov.uk |

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| 4. List of documents to be submitted to the Cabinet | Report to Cabinet |
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| 1. Date of Meeting | 8 Mar 2016 |
| 2. Matter in respect of which the decision is to be made | Chichester Wellbeing Cabinet are recommended to accept the new agreement with West Sussex County Council to deliver a Wellbeing service and agree the business plan. |
| 3. Report author | Mrs Elaine Thomas, Wellbeing Manager ethomas@chichester.gov.uk |
| 4. List of documents to be submitted to the Cabinet | Report to Cabinet |

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| 1. Date of Meeting | 8 Mar 2016 |
| 2. Matter in respect of which the decision is to be made | Deficit Reduction Strategy This will lay out the options for further cost savings. |
| 3. Report author | Mr John Ward, Head of Finance and Governance Services jward@chichester.gov.uk |
| 4. List of documents to be submitted to the Cabinet | Report to Cabinet |

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| 1. Date of Meeting | 8 Mar 2016 |
| 2. Matter in respect of which the decision is to be made | Fishbourne Neighbourhood Plan To consider the results of the referendum to be held on 11 February 2016 and, if appropriate, to recommend to Council to 'make' the Fishbourne Neighbourhood Plan. |
| 3. Report author | Mrs Valerie Dobson, Neighbourhood Planning Officer vdobson@chichester.gov.uk |
| 4. List of documents to be submitted to the Cabinet | Report to Cabinet |

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| 1. Date of Meeting | 8 Mar 2016 |
| 2. Matter in respect of which the decision is to be made | Grants Task and Finish Group - Consideration of Recommendations To consider the recommendations from the Grants and Concessions Panel following consideration by the Panel of the recommendations made to it from the Grants Task and Finish Group. Cabinet will consider recommendations for alterations to the Grants and Concessions Policy (and potentially New Homes Bonus (Parish Allocations) Policy) |

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| | and identification of the ongoing budget requirements for effective grant giving. To consider recommendations concerning the renewal of funding for Voluntary Action Arun and Chichester. (recommendation from Grants and Concessions Panel) |
| 3. Report author | Mr David Hyland, Community and Partnerships Support Manager dhyland@chichester.gov.uk |
| 4. List of documents to be submitted to the Cabinet | Report to Cabinet |

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| 1. Date of Meeting | 8 Mar 2016 |
| 2. Matter in respect of which the decision is to be made | Local Development Scheme Update The Local Development Scheme (LDS) sets out the programme and timetable for the preparation of various documents that make up the local Development Plan. It is a requirement that Council's make their LDS available to the public and keep it up to date. The report will update the existing LDS prior to it being put on the Council's website. Recommendation: To approve the LDS for publication |
| 3. Report author | Mr Mike Allgrove, Planning Policy Conservation and Design Service Manager mallgrove@chichester.gov.uk |
| 4. List of documents to be submitted to the Cabinet | Report to Cabinet |

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| 1. Date of Meeting | 8 Mar 2016 |
| 2. Matter in respect of which the decision is to be made | Parking Strategy Review The Chichester District Car Park Strategy 2010 – 2020 sets out the principles and vision for the provision of parking by the authority. It is considered that now is a good time to review and re-fresh this document, to enable changes which have been seen over recent years to be considered and to allow consideration of emerging policies and strategies to be included. Links to other projects – such as the Road Space Audit and Smarter Choices – will also be considered. The document will be considered first by the Chichester District Parking Forum and is being submitted to Cabinet for final agreement. |
| 3. Report author | Mrs Tania Murphy, Parking Services Manager tmurphy@chichester.gov.uk |
| 4. List of documents to be | Report to Cabinet |

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| 1. Date of Meeting | 8 Mar 2016 |
| 2. Matter in respect of which the decision is to be made | Private Sector Renewal Policy To consider and approve the Policy for private tenancies following the outcomes from the stock modelling exercise. The Policy will detail the assistance that will be made available by the council for housing renewal in the private sector. This includes assistance for homeowners and tenants living in the private rented sector including Registered Social Landlords but does not apply to tenants living in council owned housing stock. (Recommendation from Overview and Scrutiny Committee) |
| 3. Report author | Mr Rob Dunmall, Housing Operations Manager rdunmall@chichester.gov.uk |
| 4. List of documents to be submitted to the Cabinet | Report to Cabinet |

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| 1. Date of Meeting | 8 Mar 2016 |
| 2. Matter in respect of which the decision is to be made | Review of Payment Options in Car Parks Following implementation of pay on foot in the Avenue de Chartres car park. |
| 3. Report author | Mrs Tania Murphy, Parking Services Manager tmurphy@chichester.gov.uk |
| 4. List of documents to be submitted to the Cabinet | Report to Cabinet |

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| 1. Date of Meeting | 8 Mar 2016 |
| 2. Matter in respect of which the decision is to be made | Telephone Replacement System - Tender Evaluations To approve issue of contract for CDC replacement telephone system following tender process. |
| 3. Report author | |
| 4. List of documents to be submitted to the Cabinet | Report to Cabinet |

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| 1. Date of Meeting | 8 Mar 2016 |
| 2. Matter in respect of which the decision is to be made | Think Family Expansion Programme Evaluate and report think family's outcomes in Chichester District Council 2014-16 and consider future key worker post funding options. |

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| 3. Report author | Mr Steve Hansford, Head of Community Services Ms Pam Bushby, Community Interventions Manager shansford@chichester.gov.uk pbushby@chichester.gov.uk |
| 4. List of documents to be submitted to the Cabinet | Report to Cabinet |

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| 1. Date of Meeting | 12 Apr 2016 |
| 2. Matter in respect of which the decision is to be made | A27 Improvements Consultation To consider the consultation that will take place during Spring 2016 for the A27 improvements. |
| 3. Report author | Mr R Davidson, Principal Planning Policy Officer (Strategic Planning) rdavidson@chichester.gov.uk |
| 4. List of documents to be submitted to the Cabinet | Report to Cabinet |

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| 1. Date of Meeting | 12 Apr 2016 |
| 2. Matter in respect of which the decision is to be made | Constitution Update To approve various amendments to the Council's Constitution. (Recommendation to Council) |
| 3. Report author | Mr Philip Coleman, Member Services Manager pcoleman@chichester.gov.uk |
| 4. List of documents to be submitted to the Cabinet | Report to Cabinet |

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| 1. Date of Meeting | 12 Apr 2016 |
| 2. Matter in respect of which the decision is to be made | Government and Local Staff Pay Scales Living wage, recruitment and retention issues and options to address implications. This report relates to the work on staff pay undertaken by officers following the South East Employers (SEE) report on benchmarking and other pay issues. The SEE report shows that for some posts the Council is paying below the average paid by comparable authorities. Some services and posts are particularly affected by this and this can impact on staff recruitment and retention, especially at professional officer level. The committee report will also address the impact of the new mandatory National Living Wage (£7.20 per hour for staff aged over 25 from 1 st April 2016, increasing to a minimum of |

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| | <p>£9 per hour by 2020) as it is applied over the next 5 years both in cost terms and how it will affect the Council's grading structure.</p> <p>Cabinet is asked to recommend to Council a comprehensive review of pay scales.</p> <p>The Public are likely to be excluded from any discussion at which this report is considered on the grounds that it is likely that there would be a disclosure to the public of 'exempt information' of the description specified in Paragraph 4 (Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority) of Part I of Schedule 12A to the Local Government Act 1972.</p> |
| 3. Report author | Mrs Jane Dodsworth, Head of Business Improvement Services jdodsworth@chichester.gov.uk |
| 4. List of documents to be submitted to the Cabinet | Report to Cabinet |

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| 1. Date of Meeting | 12 Apr 2016 |
| 2. Matter in respect of which the decision is to be made | <p>Strategic and Operational Risks review late 2015/16 An update to Cabinet of the Council's strategic risk register and the high scoring operational risks following an update reported to the Corporate Governance & Audit Committee.</p> <p>Appendices set out the controls and mitigation actions in place or in progress to manage the risks identified.</p> <p>No decision is required as the purpose of this report is to update all members on the risk registers twice a year.</p> |
| 3. Report author | Mrs Helen Belenger, Accountancy Services Manager sbelenger@chichester.gov.uk |
| 4. List of documents to be submitted to the Cabinet | Report to Cabinet |

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| 1. Date of Meeting | 12 Apr 2016 |
| 2. Matter in respect of which the decision is to be made | Tourism Strategy |
| 3. Report author | Mr Steve Oates, Economic Development Manager |

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| | soates@chichester.gov.uk |
| 4. List of documents to be submitted to the Cabinet | Report to Cabinet |

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| 1. Date of Meeting | 3 May 2016 |
| 2. Matter in respect of which the decision is to be made | <p>Chichester Harbour AONB Supplementary Planning Document (SPD): Consultation</p> <p>The Council in conjunction with the Chichester Harbour Conservancy is preparing a Chichester Harbour Policies Supplementary Planning Document (SPD). The SPD will be based on the policies contained within the Chichester Harbour Area of Outstanding Natural Beauty Management Plan 2014-2029. By including them in a planning document it will give them more weight. The consultation process is part of the preparation of the SPD.</p> <p>Recommendation: to approve the Chichester Harbour Area of Outstanding Natural Beauty Management Plan 2014-2029 for consultation (Recommendation to Council)</p> |
| 3. Report author | Ms Sue Payne, Planning Policy Officer spayne@chichester.gov.uk |
| 4. List of documents to be submitted to the Cabinet | Report to Cabinet |

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| 1. Date of Meeting | February 2017 |
| 2. Matter in respect of which the decision is to be made | <p>Financial Management System Upgrade - Post Project Evaluation</p> <p>To receive a review of how the project has performed following implementation of the upgrade.</p> |
| 3. Report author | Mrs Helen Belenger, Accountancy Services Manager sbelenger@chichester.gov.uk |
| 4. List of documents to be submitted to the Cabinet | Report to Cabinet |